

Concerns Discussed at Meetings with Chairs and Union Officers

Concerns related to increased administrative workload:

Duties of people within each title (chair, curriculum chair, assistant chair, extension site coordinator) are very varied. There are major differences such as size of department, advisement necessary for students, special circumstances of certain curricula, etc. Some of the following concerns apply universally and some are particular to certain departments.

1. Growing administrative responsibilities from such mandates as SUNY General Education Assessment
2. Growth of other assessment work such as program review
3. Becoming overwhelmed with additional responsibilities such as the TTA reporting related to potential unemployment claims by adjuncts
4. Lack of a clear division between the duties of department chairs and curriculum chairs
5. Increase in teaching at extension sites requiring many more class observation visits
6. Insufficient to nonexistent secretarial support; lack of clarity as to whether chairs may require certain work from secretaries
7. Increasing responsibility for equipment; insufficient technical staff
8. Increased enrollments with the same number of full-time faculty members, leading to more adjuncts to be responsible for and more complaints to deal with
9. Difficulty getting assistance with student issues from the counselors, who are themselves overloaded
10. Growing workload during the summer
11. Additional programs created by the College Administration, such as the ACE program in the high schools and additional programs at the extension sites

Potential remedies:

1. Additional time compensation (more release hours for chairs, assistant chairs, curriculum chairs and off-site adjunct coordinators)
2. Counselors who are dedicated to particular curricula to assist with student issues
3. Additional secretarial help